October 24, 2024 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on August 24, 2024, at the Louisiana Regional Airport with Chairman Kevin Landry presiding. Commissioners Malancon, Gaudin, Stokes, Kallio, Hamilton and Amato were all present and Airport Manager, Jason Ball, was also in attendance.
2. Agenda- Motion to accept as written made by Kalio seconded by Gaudin
3. A motion by Commissioner Gaudin seconded by Commissioner Kallio to approve the meeting minutes from September; motion carried unanimously.
4. Presentations-
5. Finance- Mr. Ball provided the monthly revenue/expenses report and discussed all items. Repairs and Maintenance numbers include half of the construction of the new awning for the front. Grass expenditure was high due to a new company coming in and doing a full cut. Motion to approve the finance report was made by Com. Amato, 2nd by Com. Malancon , motion passed.
6. Legal- Kenneth will be meeting with the parish regarding the Avigation Easement.
7. Engineering: Jeff Sumner provided updates for each project. The CIP (Capital Improvement Plan) was reviewed by the board. Each year’s project was explained in detail. The funding from DOTD has been continued at least for 2 more years until an agreement can be reached. Resolution Authorizing the Chairman to sign all documents related to the submission of the CIP to DOTD. Motion made by Com. Amato, Seconded by Com. Kallio. Motion approved.
8. Operations- Ron was able to fix the fuel truck ignition after the vandalism incident. Avgas sales are expected to break 12,000 gallons this month. Skylar should be almost ready to go solo.
9. Chairman: A big thank you to all the folks that helped out after the incident.
10. Airport Manager: Mr. Ball stated that discussed the new development adjacent to the airport. He will be reaching out to the owner to make sure that they are aware of the Part 77 imaginary surfaces requirements. The Avigation Easement will be important to have in place before any homes get built to ensure that the owners understand that airplanes will be flying overhead and any trees that grow into our transitional slopes can be removed or topped to comply. A company will be coming by to review our security measures and our cameras.
11. Old Business:
    1. Lease Policy- One suggestion for deciding how to rent out the new hangars would be to create 2 new lists. We would have lists for T Hangars, Large Corporate Hangars, and mid size Box hangars. An idea about pricing came up and the price of the new hangars should take into consideration the included bathroom, larger door height.
12. New Business:
    1. none
13. Next meeting scheduled for Tuesday November 19, 2024.

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Kevin Landry, Chairman Felix Boughton, Secretary